

I. Call to Order – Quorum

- a) Michelle Mullman – President
- b) Kristine Sauer –Treasurer
- c) Katya Ewy – Secretary
- d) Leslie Persich – Communications (Girls)
- e) Sean Davis – Head Coach (Boys)
- f) John Brunner – Head Coach (Girls)
- g) Camil Hasan – Sponsorships

II. Attendee Roll Call & Introductions

III. Notice of Meeting: Virtual Email sent

IV. Approval of minutes from prior meeting – November 2024 (waived)

V. **New Business:**

1. Key Events

- Senior Night and Faculty Appreciation – last home games in January

2. Spirit Wear

- Last call – end of December

3. Concession Stands

- Discussions on how to clean up inventory that is left over
- Shane L is leading concessions for Girls team

4. Fundraising

- *Concession Sales: \$892 approx for Dec to date*

5. Financial Requests

- none

6. Financials Review

- Net Income (Nov 2024): \$21,824

7. Coach Updates

- a) *n/a*

8. Open Discussion

7. Next Steps Review & Adjournment

Note: Each Agenda item will first be discussed by Board of Directors only. Comments/Questions will be taken, *during Open Discussion* (limit 3 minutes each) after agenda items have been voted on by board.

PLANNING DISCUSSION NOTES

Submitted by Michelle Mullman, President

ITEMS	SUMMARY	NEXT STEPS
CALENDAR REVIEW 2024-2025	<ul style="list-style-type: none"> - Board Meetings – Monthly or as needed – Zoom (time TBD) - SEASONAL MEETINGS <ul style="list-style-type: none"> • Dec -Virtual Email • Jan 5, 2024 Board will meet often to determine event logistics 	<ul style="list-style-type: none"> - Establish Dates
BOARD 2023-2024	<ul style="list-style-type: none"> - Michelle Mullman - President - Kristine Sauer -Treasurer - Katya Ewy - Secretary - Leslie Persich – Girls - Sean Davis – Boys - John Brunner - Girls - Kamil Hasan - Girls 	<ul style="list-style-type: none"> - Finalize roles
BOARD DETAILS	<ul style="list-style-type: none"> - Finalize 501c formation - Complete - Create draft By-Laws - Complete - Develop Mission, Vision – ADAPT proposed - Set up Bank Account – Complete - Develop formal Budget / Reporting - Complete - Set up Fundraisers – in discussion (will confirm at Aug meeting) - Complete - Design New Training Kits – will present proposed new logo - Complete - Website – will request funding formally at Aug meeting – Complete - Budget to be reviewed & approved at next board meeting – Complete 	<ul style="list-style-type: none"> - Discuss and define next steps
FINANCIALS FALL 2024	<ul style="list-style-type: none"> - Balance: \$14,892.16 (checking) and \$6,250 (savings) - See P&L 	<ul style="list-style-type: none"> - Need Approval
BUSINESS SPONSORSHIPS	STATUS <ul style="list-style-type: none"> - Complete for 24-25 	
Concession Stand	<ul style="list-style-type: none"> - 2 home games in January for regular season left - Discuss how to get rid of inventory 	<ul style="list-style-type: none"> -
Fundraisers	<ul style="list-style-type: none"> - Complete 	<ul style="list-style-type: none"> -
New Business	Faculty Appreciation and Senior Night <ul style="list-style-type: none"> - Seniors will get escorted by families before the game starts and announced. The will give their moms a bouquet of flowers. There is a specific script that we need to follow. - 	<ul style="list-style-type: none"> -

	<ul style="list-style-type: none">- Faculty Appreciation is for Varsity Players. They will write a quick note (we will provide cards) and invite 1 AR faculty member to attend the game. At the game we will acknowledge them at half time by walking out on the field OR hanging out by a special tent where we serve them and Senior families food.- We can also discuss giving them a warm up shirt but I think that is not necessary.	
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MEETING DISCUSSION & NEXT STEPS

ITEMS	SUMMARY	NEXT STEPS	APPROVAL NEEDED
Board Business	<ul style="list-style-type: none"> - Review need for committees: <ul style="list-style-type: none"> o Board Member – Boys Team o Season End Planning 	Further discuss at next meeting	
Confirmed Events	<ul style="list-style-type: none"> - Senior Night and Faculty Appreciation Night 	Further discuss at next meeting	
Board Meetings and Parent Meetings	<ul style="list-style-type: none"> - Jan 5 board Meeting - Time: 8PM - Location: Zoom 		
Approved Spend	<ul style="list-style-type: none"> - \$0 		

MEETING LOGISTIC NOTES

Minutes by: Michelle Mullman

ITEMS	SUMMARY	NEXT STEPS	APPROVALS
- Call to Order	Dec 20, 2024 Email	n/a	
- Attendee Roll Call	<u>Attendees:</u> See agenda list – n/a	n/a	n/a
- Notice of Meeting	<u>Meeting Called to Order at</u> n/a <u>Quorum Present:</u> Yes	n/a	YES, Passed n/a
- Approval of minutes from last meeting	Waived the reading of the minutes from n/a	<ul style="list-style-type: none">Create Binder for Organization	YES, Passed n/a
- Open Discussion	<ul style="list-style-type: none">Next Meeting: Jan 5 2024	n/a	End of Meeting at n/a

ITEMS	SUMMARY	NEXT STEPS	APPROVALS
Financials	- See attached		
Spending Approvals	- n/a	- Purchase requests	- No approvals for current requests needed

P&L Details

	Name	Oct 2024	Nov 2024	Dec 2024	YTD 2024-2025	Budget 2024-2025
INCOME						
<u>Fundraiser Events</u>						
	Banquet Ticket Sales	0.00	0.00	0.00	0.00	0.00
	Kick Off Event Sales	1,350.00	650.00	0.00	2,000.00	2,500.00
	Concession Sales	0.00	2,220.25	0.00	2,220.25	
	Girls Fundraiser	0.00	4,645.00	0.00	4,645.00	10,000.00
	Boys Fundraiser	0.00	4,150.00	0.00	4,150.00	10,000.00
	Total Fall Fundraiser Revenue	1,350.00	11,665.25	0.00	13,015.25	22,500.00
<u>Spirit Wear</u>						
	Required Training Kits	3,300.00	0.00	0.00	3,300.00	3,600.00
	Shirts	1,875.00	300.00	0.00	2,175.00	900.00
	Hoodies	900.00	640.00	0.00	1,540.00	700.00
	Total Spirit Wear Sales	6,075.00	940.00	0.00	7,015.00	5,200.00
<u>Business Sponsors</u>						
	Shirt Sponsors	17,000.00	6,000.00	0.00	23,000.00	21,500.00
	Other Donations	560.00	0.00	0.00	560.00	0.00
	Total Business Sponsors	17,560.00	6,000.00	0.00	23,560.00	21,500.00
EXPENSES						
<u>Operations</u>						
	Socks	2,167.65	0.00	0.00	2,167.65	0.00
	Spirit Wear	0.00	5,837.00	0.00	5,837.00	0.00
	Concessions Inventory	517.08	938.58	0.00	1,455.66	0.00
	Florida Dept of State	0.00	0.00	0.00	0.00	70.00
	Audit	0.00	0.00	0.00	0.00	0.00
	Wix Fees - Credit Card Fee (Spirit Wear)	254.00	62.00	0.00	316.00	0.00
	Square - Credit Card Fee (Concessions)	0.00	50.56	0.00	50.56	
	Equipment	1,427.20	665.62	0.00	2,092.82	1,500.00
	Supplies	0.00	0.00	0.00	0.00	500.00
	Insurance	350.00	0.00	0.00	350.00	350.00
	Booster Expenses - Payment	0.00	316.00	0.00	316.00	
	Website	210.00	29.00	0.00	239.00	210.00
	Total Operations	4,925.93	7,898.76	0.00	12,824.69	2,630.00
<u>Other</u>						
	Scholarship Fund	0.00	0.00	0.00	0.00	2,000.00
	Banquet Costs	0.00	0.00	0.00	0.00	2,000.00
	Coach & Sponsor Apparel	862.00	0.00	0.00	862.00	1,000.00
	Transportation	0.00	0.00	0.00	0.00	2,000.00
	Concessions	0.00	0.00	0.00	0.00	1,000.00
	Kick Off Event Costs	0.00	400.00	0.00	0.00	1,000.00
	Equipment	0.00	3,138.46	0.00	3,138.46	1,000.00
	Other	862.00	3,538.46	0.00	4,400.46	10,000.00
<u>Transfers</u>						
	Transfer to reserve account for next season	3,750.00	0.00	0.00	3,750.00	7,500.00
	Transfer to reserve account for uniforms	2,500.00	0.00	0.00	2,500.00	5,000.00
	Total Misc.	6,250.00	0.00	0.00	6,250.00	12,500.00
<u>Boys Team</u>						
	Food	0.00	41.97	0.00	41.97	1,000.00
	Equipment	0.00	979.97	0.00	979.97	2,000.00
	Apparel	838.09	0.00	0.00	838.09	1,000.00
	Team Bonding	0.00	0.00	0.00	0.00	1,000.00
	Misc - hold for future	0.00	0.00	0.00	0.00	5,000.00
	Boys Team	838.09	1,021.94	0.00	1,860.03	10,000.00
<u>Girls Team</u>						
	Apparel	0.00	618.73	0.00	618.73	1,000.00
	Dinners	0.00	180.31	0.00	0.00	2,000.00
	Transportation	0.00	0.00	0.00	0.00	1,000.00
	Team Bonding	0.00	32.00	0.00	32.00	1,000.00
	Misc - hold for future	0.00	0.00	0.00	0.00	5,000.00
	Girls Team	0.00	831.04	0.00	831.04	10,000.00
Total Revenues						
		24,985.00	18,605.25	0.00	43,590.25	49,200.00
Total Expenses						
		12,014.02	13,290.20	0.00	21,765.76	35,130.00
Net Income						
		12,970.98	5,315.05	0.00	21,824.49	14,070.00